

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Ms. Seema Rani
 CLASS AND SECTION B.Com (Hons.) 2nd Semester
 SUBJECT Business Statistics

WEEK 1	DESCRIPTION
1.01.24	Probability Distribution - Binomial Theory
2.01.24	- Do -
3.01.24	Binomial Theory Distribution - Numericals
4.01.24	- Do -
5.01.24	- Do -
6.01.24	- Do -
WEEK 2	
8.01.24	Poisson Probability Distribution - Theory
9.01.24	Poisson Probability Distribution - Numericals
10.01.24	- Do -
11.01.24	- Do -
12.01.24	- Do -
13.01.24	- Do -
WEEK 3	
15.01.24	Normal Probability Distribution - Theory
16.01.24	Numericals of Normal Probability Dist.
18.01.24	- Do -
19.01.24	- Do -
20.01.24	- Do -
WEEK 4	
22.01.24	Correlation Analysis
23.01.24	- Do -
24.01.24	- Do -
25.01.24	- Do -
27.01.24	- Do -
WEEK 5	
29.01.24	Continue - Correlation Numericals
30.01.24	- Do -
31.01.24	- Do -
01.02.24	- Do -
02.02.24	- Do -
03.02.24	- Do -

WEEK 6	DESCRIPTION
05.02.24	Regression Analysis - Theory & Numericals
06.02.24	
07.02.24	
08.02.24	
09.02.24	
10.02.24	
WEEK 7	
12.02.24	Numericals of Regression -
13.02.24	
15.02.24	
16.02.24	
17.02.24	
WEEK 8	
19.02.24	Time Series - Part (I) - Theory Freehand curve Method & semi Avg method Moving Average Method
20.02.24	
21.02.24	
22.02.24	
23.02.24	
24.02.24	
WEEK 9	
26.02.24	Continue least square method Revision of Chapter Time Series. Time Series - II \rightarrow Methods of Simple averages Methods of Moving Averages
27.02.24	
28.02.24	
29.02.24	
01.03.24	
02.03.24	
WEEK 10	
04.03.24	Ratio to Trend Method Link Relatives Methods
05.03.24	
06.03.24	
07.03.24	
09.03.24	
WEEK 11	
11.03.24	Statistical Decision Theory
12.03.24	
13.03.24	
14.03.24	
15.03.24	
16.03.24	
WEEK 12	
18.03.24	Continue Statistical Decision Theory
19.03.24	
20.03.24	
21.03.24	
22.03.24	

WEEK 13	
	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Statistical Quality Control
02.04.24	
03.04.24	-Do-
04.04.24	-Do-
05.04.24	Continue Statistical Quality Control
06.04.24	"
	"
WEEK 15	
08.04.24	Revision of Probability
09.04.24	
10.04.24	"
12.04.24	"
13.04.24	"
WEEK 16	
15.04.24	Revision of Correlation & Regression
16.04.24	
18.04.24	"
19.04.24	"
20.04.24	"
WEEK 17	
22.04.24	Revision of Time Series
23.04.24	
24.04.24	"
25.04.24	"
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR SONIA

CLASS AND SECTION B.Com (Hons.) Ind. Semester

SUBJECT Business Law

WEEK 1	DESCRIPTION
1.01.24	Syllabus Overview
2.01.24	Introduction of Indian Partnership Act 1932
3.01.24	Nature of Partnership firm
4.01.24	Touchstone of Partnership
5.01.24	Difference between Partnership & Co-ownership.
6.01.24	Revision.
WEEK 2	
8.01.24	Difference between Partnership and joint Hindu Family
9.01.24	Implied Authorities of Partners
10.01.24	Rights & Duties of Partners
11.01.24	Relations of Partners to third Parties
12.01.24	Minor as a Partner
13.01.24	Revision
WEEK 3	
15.01.24	Incoming & outgoing of Partners
16.01.24	Registration of firms
18.01.24	Partnership Deed
19.01.24	Revision
20.01.24	Revision
WEEK 4	
22.01.24	Dissolution of Partnership vs Dissolution of Firms
23.01.24	Modes of Dissolution of Firms
24.01.24	Consequences of Dissolution
25.01.24	Settlement of Accounts
27.01.24	Revision
WEEK 5	
29.01.24	Test.
30.01.24	Introduction of Foreign Exchange Management Act (FEMA) 1999
31.01.24	Important Terminology of FEMA
01.02.24	Regulation & Management of Foreign Exchange
02.02.24	Section 3 to Section 8
03.02.24	Revision

WEEK 6	
	DESCRIPTION
05.02.24	Authorised Person Section 10 to 12.
06.02.24	Contravention and Penalties Section 14 to 15.
07.02.24	Adjudication and Appeals Section 16 to 18
08.02.24	Do Section 18 to 20
09.02.24	Composition of Appellate Authorities
10.02.24	Revision
WEEK 7	
12.02.24	Directorate of Enforcement section 36 to 38.
13.02.24	Miscellaneous
15.02.24	Do
16.02.24	Revision
17.02.24	Revision
WEEK 8	
19.02.24	Test
20.02.24	Industrial Dispute Act 1947 → Introduction
21.02.24	fundamental Definition
22.02.24	Overview of Modes of Settlement of Industrial Disputes
23.02.24	Voluntary Settlement & Conciliation
24.02.24	Revision
WEEK 9	
26.02.24	Adjudication with the help of Court
27.02.24	Arbitration with the help of third Parties
28.02.24	Schedule 2nd, 3rd & 4th schedule
29.02.24	Reference of Disputes
01.03.24	Procedures, Powers & Duties of Authorities
02.03.24	Revision
WEEK 10	
04.03.24	Awards & Settlement
05.03.24	Strike Meaning & Provision
06.03.24	Lockout Meaning & Provision
07.03.24	Difference between Lockout & Strike
09.03.24	Provision Revision
WEEK 11	
11.03.24	Layoff & its Provision
12.03.24	Retrenchment & its Provision
13.03.24	Layoff vs Retrenchment
14.03.24	Procedure for closing Down an undertaking
15.03.24	Revision
16.03.24	Revision
WEEK 12	
18.03.24	Miscellaneous Provision
19.03.24	Do
20.03.24	Revision
21.03.24	Presentation
22.03.24	Test

WEEK 13	
	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Test
02.04.24	Factories Act - 1948 - Introduction
03.04.24	Important Definition
04.04.24	Approval, Licensing & Registration of Firms
05.04.24	Notice regarding Occupier
06.04.24	Revision
WEEK 15	
08.04.24	Inspecting Staff - Appointment & other Provision
09.04.24	Certifying surgeons
10.04.24	Health Measure
12.04.24	Safety Measure
13.04.24	Revision
WEEK 16	
15.04.24	Welfare Measure
16.04.24	Working hours of Adults
18.04.24	Restriction of employment of Women
19.04.24	employment of Young Persons
20.04.24	Annual leave with wages
WEEK 17	
22.04.24	Revision
23.04.24	Revision
24.04.24	Revision
25.04.24	Revision
26.04.24	Revision
27.04.24	Revision

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Ms Manisha

CLASS AND SECTION B.Com Hon's 2nd sem.

SUBJECT Financial Accounting

WEEK 1	DESCRIPTION
1.01.24	Introduction of Hire-Purchase system
2.01.24	Differences between Hire Purchase and credit sale
3.01.24	Practical question Practice
4.01.24	Do
5.01.24	Do
6.01.24	Do
WEEK 2	
8.01.24	Students Problem
9.01.24	Calculation of cash price & Annuity Rate Method
10.01.24	- Do -
11.01.24	- Do -
12.01.24	- Do -
13.01.24	Student Problem
WEEK 3	
15.01.24	Calculation of free Repair or Maintenance by the vendor
16.01.24	- Do -
18.01.24	Repossession of goods due to non-payment of instalments
19.01.24	- Do -
20.01.24	- Do -
WEEK 4	
22.01.24	Transfer of Assets to Third Party
23.01.24	- Practical question Practice
24.01.24	- Do -
25.01.24	Purchase through financial institution
27.01.24	Question Practice
WEEK 5	
29.01.24	- Do -
30.01.24	- Do -
31.01.24	Students Problem
01.02.24	- Do - Lease Accounting
02.02.24	Practical Practice
03.02.24	- Do -

WEEK 6	DESCRIPTION
05.02.24	introduction of Branch Accounts, types
06.02.24	- Do -
07.02.24	Branch Accounts in the Books of Head office
08.02.24	Practical question
09.02.24	- Do -
10.02.24	- Do -
WEEK 7	
12.02.24	Goods in transit & Computation of excess price or hold
13.02.24	- Practical question
15.02.24	- Do -
16.02.24	- Do -
17.02.24	Student Problem
WEEK 8	
19.02.24	Petty cash is maintained on imprest system
20.02.24	- Practical question-
21.02.24	- Do -
22.02.24	- Do -
23.02.24	Memorandum Branch stock Account
24.02.24	- Do -
WEEK 9	
26.02.24	independent Branches
27.02.24	- Practical question
28.02.24	- Do -
29.02.24	- Do -
01.03.24	- Do -
02.03.24	Student Problem
WEEK 10	
04.03.24	- introduction on Departmental Account
05.03.24	- Practical question-
06.03.24	Student Problem
07.03.24	Introduction of Dissolution of Partnership firm
09.03.24	Accounting Procedure on Dissolution of firm
WEEK 11	
11.03.24	Practical question
12.03.24	- Do -
13.03.24	- Do -
14.03.24	Student Problem
15.03.24	Rule of Garner vs. Murray 1
16.03.24	- Practical question
WEEK 12	
18.03.24	- Do -
19.03.24	- Do -
20.03.24	- Do -
21.03.24	- Do -
22.03.24	Student Problem

WEEK 13	
	DESCRIPTION
	----- HOLI BREAK -----
WEEK 14	
01.04.24	Introduction of Amalgamation & sale of Partnership firm to a com. - Practical question practice.
02.04.24	
03.04.24	
04.04.24	- Student Problem
05.04.24	Introduction of Royalty Accounts, Types of Royalty - Practical question practice
06.04.24	
WEEK 15	
08.04.24	- Do -
09.04.24	- Do -
10.04.24	Royalties in connection with Patents
12.04.24	
13.04.24	- Do -
WEEK 16	
15.04.24	Copyright Royalties - Do -
16.04.24	
18.04.24	Student Problem
19.04.24	Introduction of Tally, Features, Advantages Gateway of Tally, company creation, Chart of Accounts
20.04.24	
WEEK 17	
22.04.24	Accounts group, creation of ledger, voucher, entries. Student Problem
23.04.24	
24.04.24	- Revision -
25.04.24	- Revision -
26.04.24	- Revision -
27.04.24	- Revision -

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSORAsha (Commerce department).....
 CLASS AND SECTIONB-Com Hons 2nd Sem.....
 SUBJECTBusiness Management.....

WEEK 1	DESCRIPTION
1.01.24	Approach - classical approach
2.01.24	- do -
3.01.24	Neo-classical approach
4.01.24	- do -
5.01.24	Contingency or Situational approach
6.01.24	- do -
WEEK 2	
8.01.24	Contemporary approaches to management - Re-engineering
9.01.24	Porter five force analysis
10.01.24	Porter generic strategies
11.01.24	Porter value chain Analysis
12.01.24	Learning organisation
13.01.24	Meaning, nature, process of management
WEEK 3	
15.01.24	- do -
16.01.24	- do -
18.01.24	Meaning, characteristics or nature, process of planning
19.01.24	Corporate strategy & growth strategy
20.01.24	- do -
WEEK 4	
22.01.24	Test on Contemporary approaches
23.01.24	Meaning, Internal environment & micro environment
24.01.24	- do -
25.01.24	Macro environment, economic reforms & analysis
27.01.24	- do -
WEEK 5	
29.01.24	Meaning, Nature decision making process
30.01.24	- do -
31.01.24	Bounded Rationality in Decision making
01.02.24	Administrative Man model
02.02.24	Decision making technique, Importance of decision making
03.02.24	Principles of decision making & decision making tree

WEEK 6	DESCRIPTION
05.02.24	meaning, nature, concepts of organising
06.02.24	organising process & formal organisation
07.02.24	informal organisation & principles of organisation
08.02.24	meaning, definition, methods - On the basis of function, matrix, networking
09.02.24	- do -
10.02.24	Revision of development of management thought
WEEK 7	
12.02.24	- do -
13.02.24	Revision of contemporary approach to management
15.02.24	meaning, characteristics, importance of staffing
16.02.24	Steps involved in staffing
17.02.24	Matching jobs & People
WEEK 8	
19.02.24	- do -
20.02.24	Revision of management concept & process
21.02.24	Revision of planning & corporate strategy
22.02.24	meaning, features, importance, principles of directing
23.02.24	- do -
24.02.24	Revision of environmental analysis & diagnosis
WEEK 9	
26.02.24	Revision of decision making :- concepts & process
27.02.24	meaning, characteristics, process of motivation
28.02.24	Maslow's Need hierarchy theory & hygiene theory
29.02.24	Mc Gregor's X & Y theory, Herzberg's 2 theory
01.03.24	positive & negative motivation, financial and non-financial motivation
02.03.24	individual and group motivation, extrinsic and intrinsic motivation
WEEK 10	
04.03.24	problems & essential of a motivation
05.03.24	Revision of organising - nature and principles
06.03.24	Revision of organisational formats and departments
07.03.24	Revision of Staffing - concept & scope
09.03.24	Revision of management in action or directing
WEEK 11	
11.03.24	meaning, characteristics, process, importance of communication
12.03.24	types of Network
13.03.24	- do -
14.03.24	- do -
15.03.24	media of communication
16.03.24	Barriers to effective communication
WEEK 12	
18.03.24	Steps to overcome barriers in communication
19.03.24	Revision of motivation
20.03.24	- do -
21.03.24	Revision of communication
22.03.24	- do -

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Meaning, nature, objectives of controlling
02.04.24	Advantages, controlling process
03.04.24	Limitation, principles & scope of controlling
04.04.24	Relationship b/w planning and controlling & causes
05.04.24	Revision of controlling
06.04.24	Meaning, characteristics, advantages, disadvantages of budgetary control
WEEK 15	
08.04.24	Process of budgetary control
09.04.24	Break - event point, Analysis, statistical data & special report
10.04.24	operational audit and personal observation
12.04.24	Zero based budgeting, responsibility accounting, mgt audit
13.04.24	MI S, Programme Network Analysis
WEEK 16	
15.04.24	Balanced Score Card & Ratio Analysis
16.04.24	— do —
18.04.24	— do —
19.04.24	— do —
20.04.24	Revision of control techniques
WEEK 17	
22.04.24	Assignment on content on contingency approach to mgt
23.04.24	Revision of I st unit
24.04.24	Revision of II nd unit
25.04.24	Revision of III rd unit
26.04.24	Revision of IV th unit
27.04.24	Revision of whole syllabus

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR DR. SAVITA
 CLASS AND SECTION B.Com (Hons) 2nd Semester
 SUBJECT Business Economics

WEEK 1	DESCRIPTION
1.01.24	Introduction of Syllabus
2.01.24	Cost of Production
3.01.24	Types of Cost
4.01.24	Short-Run Cost
5.01.24	Do
6.01.24	Revision
WEEK 2	
8.01.24	Why M.C and A.C curve U shaped
9.01.24	Long-Run Cost Curve
10.01.24	Do
11.01.24	Do
12.01.24	Revision
13.01.24	Oral Test
WEEK 3	
15.01.24	Economics of Scale - Introduction
16.01.24	Diseconomies of scale
18.01.24	Do
19.01.24	Do
20.01.24	Economics of scale vs Economics of Scope
WEEK 4	
22.01.24	written Test
23.01.24	Taking Queries
24.01.24	Taking Queries
25.01.24	Revision
27.01.24	Revision
WEEK 5	
29.01.24	Price Determination under Perfect Competition
30.01.24	Features of Perfect Competition
31.01.24	Equilibrium under Perfect Competition
01.02.24	Do
02.02.24	Do
03.02.24	Do

WEEK 6	DESCRIPTION
05.02.24	Importance of time element under Perfect Competition
06.02.24	Price Determination in very short time period -
07.02.24	Price Determination under Short Run
08.02.24	Price Determination under Long Period
09.02.24	Revision
10.02.24	Revision
WEEK 7	
12.02.24	Assignment work
13.02.24	online Material PPTs
15.02.24	"
16.02.24	Taking Queries
17.02.24	Written Test
WEEK 8	
19.02.24	Producer Surplus & Consumer Surplus
20.02.24	Monopoly - Introduction
21.02.24	Features of Monopoly
22.02.24	Equilibrium under Monopoly
23.02.24	Do.
24.02.24	Revision
WEEK 9	
26.02.24	Price discrimination under Monopoly
27.02.24	Types of Price Discrimination
28.02.24	Do
29.02.24	Do
01.03.24	Revision
02.03.24	Written Test
WEEK 10	
04.03.24	Monopolistic Competition
05.03.24	Do
06.03.24	Do
07.03.24	Do
09.03.24	Do
WEEK 11	
11.03.24	Stability Analysis
12.03.24	Walrasian Stability Analysis
13.03.24	Marshallian Stability Analysis
14.03.24	Demand - Supply Analysis
15.03.24	Do
16.03.24	Do
WEEK 12	
18.03.24	Assignment work
19.03.24	Taking Individual Queries
20.03.24	Presentation of Students
21.03.24	Do
22.03.24	Do

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Factors in Economic Development
02.04.24	Physical Resource
03.04.24	Human Resources
04.04.24	Capital Formation
05.04.24	Revision
06.04.24	Written Test
WEEK 15	
08.04.24	Role of Technology
09.04.24	Do
10.04.24	Do
12.04.24	Do
13.04.24	Do
WEEK 16	
15.04.24	Sustainability Institutional factors
16.04.24	Different variable in Sustainable Develp
18.04.24	Do
19.04.24	Do
20.04.24	Do
WEEK 17	
22.04.24	Assignment work
23.04.24	Presentation
24.04.24	Revision
25.04.24	Performance evaluator & feedback
26.04.24	Instruction for improvement
27.04.24	Instruction for improvement

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR SONIA
 CLASS AND SECTION B Com (HONS) IIIrd Semester
 SUBJECT Introduction to Computers

WEEK 1	DESCRIPTION
1.01.24	Computer Basic Concepts
2.01.24	Definition and Characteristics
3.01.24	"
4.01.24	Advantages & Disadvantages of Computer
5.01.24	"
6.01.24	Components of Computer
WEEK 2	
8.01.24	Human-beings vs Computer
9.01.24	Application of Computer
10.01.24	"
11.01.24	"
12.01.24	Difference " between Computer & Calculator
13.01.24	"
WEEK 3	
15.01.24	Test of Computer Basic
16.01.24	Generation of Computer
18.01.24	"
19.01.24	"
20.01.24	"
WEEK 4	
22.01.24	Types of Computer
23.01.24	"
24.01.24	"
25.01.24	"
27.01.24	Test " of Computer types
WEEK 5	
29.01.24	Input and Output device
30.01.24	"

31.01.24	Introduction to Computer memories
01.02.24	"
02.02.24	"
03.02.24	Test of "Computer memories
WEEK 6	
05.02.24	Introduction to Software
06.02.24	Types of software
07.02.24	"
08.02.24	"
09.02.24	Introduction to programming language
10.02.24	"
WEEK 7	
12.02.24	Introduction to operating system
13.02.24	Types of operating system
15.02.24	"
16.02.24	"
17.02.24	Test of software concepts
WEEK 8	
19.02.24	Computer Network: Introduction
20.02.24	Network Elements
21.02.24	Advantages of Networking
22.02.24	"
23.02.24	Network "topologies
24.02.24	"
WEEK 9	
26.02.24	Communication Channels
27.02.24	"
28.02.24	Types of "Computer Networks
29.02.24	"
01.03.24	"
02.03.24	Communication devices
WEEK 10	
04.03.24	Communication devices
05.03.24	Introduction to ms-word
06.03.24	Features of ms-word
07.03.24	"
09.03.24	Components of word documents window
WEEK 11	

11.03.24	"
12.03.24	"
13.03.24	Test of devices
14.03.24	mail merge creating
15.03.24	macro creating
16.03.24	"
WEEK 12	
18.03.24	Introduction of internet
19.03.24	History of internet
20.03.24	"
21.03.24	"
22.03.24	Benefits of the internet
WEEK 13	
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Hardware and software requirements.
02.04.24	"
03.04.24	"
04.04.24	Application or services of internet
05.04.24	"
06.04.24	Types of internet connection
WEEK 15	
08.04.24	Internet Addressing
09.04.24	Extranet and E-mail
10.04.24	Mobile Computing
12.04.24	"
13.04.24	MS- Excel, Introduction
WEEK 16	
15.04.24	Features of MS- Excel.
16.04.24	"
18.04.24	Components of worksheet
19.04.24	"
20.04.24	"
WEEK 17	

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Ms. HEENAKSHI
 CLASS AND SECTION B.Com Hons IVth Sem
 SUBJECT Corporate Account

WEEK 1	DESCRIPTION
1.01.24	Concept of Amalgamation of Companies
2.01.24	"
3.01.24	Amalgamation in the Nature of Merges
4.01.24	Amalgamation in the Nature of Purchase
5.01.24	"
6.01.24	Methods of Purchase Consideration
WEEK 2	
8.01.24	"
9.01.24	Numericals
10.01.24	"
11.01.24	"
12.01.24	Practical Problems
13.01.24	"
WEEK 3	
15.01.24	"
16.01.24	"
18.01.24	Revision
19.01.24	"
20.01.24	Concept of Internal Reconstruction
WEEK 4	
22.01.24	Difference b/w Internal & External.
23.01.24	Methods of Internal Reconstruction
24.01.24	"
25.01.24	"
27.01.24	Practical Questions
WEEK 5	
29.01.24	"
30.01.24	"
31.01.24	Revision
01.02.24	"
02.02.24	Introduction of Banking Companies
03.02.24	New Revised format of P&L A/c.

WEEK 6	DESCRIPTION
05.02.24	Practical Questions
06.02.24	"
07.02.24	Format of Balance Sheet
08.02.24	Practical Questions
09.02.24	"
10.02.24	"
WEEK 7	
12.02.24	Practical Practice
13.02.24	— Do —
15.02.24	— Do —
16.02.24	Concept of Underwriting of Shares
17.02.24	and Debentures
WEEK 8	
19.02.24	Methods or Type of Underwriting
20.02.24	"
21.02.24	Practical Practice
22.02.24	"
23.02.24	"
24.02.24	"
WEEK 9	
26.02.24	Revision of Unit → II
27.02.24	"
28.02.24	"
29.02.24	"
01.03.24	Test
02.03.24	"
WEEK 10	
04.03.24	Concept of Liquidation of Company.
05.03.24	Methods of Liquidation
06.03.24	(a) By the Tribunal
07.03.24	(b) Voluntary Winding up.
09.03.24	"
WEEK 11	
11.03.24	Liquidator's Final Statement of Account
12.03.24	Practical Practice
13.03.24	"
14.03.24	Liquidator's Remuneration Amt. Distributed to
15.03.24	Equity Shareholders
16.03.24	Distribution of Surplus
WEEK 12	
18.03.24	Practical Practice.
19.03.24	"
20.03.24	"
21.03.24	List of Contributors
22.03.24	Practical Practice

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Revision of Unit III
02.04.24	"
03.04.24	Concept of Double Account System
04.04.24	Features of Double A/c
05.04.24	Practical Practice
06.04.24	"
WEEK 15	
08.04.24	"
09.04.24	Difference b/w Double A/c System
10.04.24	and Single A/c System
12.04.24	Practical Practice
13.04.24	— Do —
WEEK 16	
15.04.24	Accounts of Electricity Supply Comp.
16.04.24	"
18.04.24	Practical Practice
19.04.24	"
20.04.24	"
WEEK 17	
22.04.24	Practical Problems
23.04.24	"
24.04.24	Revision
25.04.24	Revision
26.04.24	Revision
27.04.24	Revision

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Ms. Manika / Ms. Meenakshi
 CLASS AND SECTION B.Com. Mon 4th Sem
 SUBJECT Business Ethics Ms. Meenakshi

WEEK 1	DESCRIPTION
1.01.24	INTRODUCTION of Society, Politics and Business
2.01.24	"
3.01.24	Conceptualisation of Politics
4.01.24	Nature and Scope of Conceptualisation of politics.
5.01.24	"
6.01.24	Concept of Liberty
WEEK 2	
8.01.24	Nature and Forms of Liberty
9.01.24	"
10.01.24	Concept of Equality
11.01.24	"
12.01.24	Concept and features of Justice
13.01.24	"
WEEK 3	
15.01.24	Rights, Recognition and Obligations
16.01.24	"
18.01.24	"
19.01.24	"
20.01.24	Concept of Idea of Good Society
WEEK 4	
22.01.24	"
23.01.24	Introduction of Business Ethics
24.01.24	"
25.01.24	Scope & Objectives of Business Ethics
27.01.24	"
WEEK 5	
29.01.24	Concept of Corporate Social Responsibility.
30.01.24	"
31.01.24	CSR Towards Different Stakeholders
01.02.24	Revision of UNIT - I
02.02.24	"
03.02.24	"

WEEK 6	DESCRIPTION
05.02.24	Introduction of Domain of Politics & Ethics
06.02.24	"
07.02.24	Relation b/w Politics and Ethics
08.02.24	"
09.02.24	Concept of Democracy
10.02.24	Dimensions of Democracy.
WEEK 7	
12.02.24	Principles of Democracy
13.02.24	"
15.02.24	Concept of Welfare State
16.02.24	"
17.02.24	Functions of Welfare State
WEEK 8	
19.02.24	Concept of Globalisation
20.02.24	Arguments for Globalisation.
21.02.24	Arguments against Globalisation.
22.02.24	"
23.02.24	Concept of Approaches to Moral Reas.
24.02.24	"
WEEK 9	
26.02.24	"
27.02.24	Integrating utility, Rights
28.02.24	"
29.02.24	Class Test
01.03.24	"
02.03.24	Politics and Ethics in Business.
WEEK 10 →	
04.03.24	Corporate Code of Ethics
05.03.24	"
06.03.24	Ethical Policy for Sexual Harassment
07.03.24	"
09.03.24	Code of Ethics for Environment
WEEK 11	
11.03.24	Arguments on CSR
12.03.24	"
13.03.24	Presentation.
14.03.24	"
15.03.24	Relevance of CSR
16.03.24	Concept of Strategic Planning
WEEK 12	
18.03.24	Influence of Strategic Planning
19.03.24	Ethical Issues in Business & Plan.
20.03.24	"
21.03.24	Objectives and Priorities in Strategic Planning
22.03.24	"

Ms. Mouli

WEEK 13	DESCRIPTION
	----- HOLI BREAK -----
WEEK 14	
01.04.24	Concept of Corporate Philanthropy
02.04.24	Advantages of Corporate Philanthropy
03.04.24	"
04.04.24	"
05.04.24	Concept of Corruption
06.04.24	Major Issues of Corrupt
WEEK 15	
08.04.24	"
09.04.24	Ethical Issues Regarding Corporate Scandals
10.04.24	"
12.04.24	Ethical Issues in Business
13.04.24	"
WEEK 16	
15.04.24	"
16.04.24	Revision of Unit IV
18.04.24	"
19.04.24	Presentation
20.04.24	"
WEEK 17	
22.04.24	"
23.04.24	"
24.04.24	Revision of Unit → II
25.04.24	"
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Dr Nisha Dahiya
 CLASS AND SECTION B.Com Hons 4th Sem, Pass. 4th Sem
 SUBJECT Company Law

WEEK 1	DESCRIPTION
1.01.24	Introduction of Depository System
2.01.24	"
3.01.24	Benefits of Depository
4.01.24	"
5.01.24	Paperless Trading
6.01.24	"
WEEK 2	
8.01.24	Revision
9.01.24	"
10.01.24	Introduction of Share
11.01.24	Type of Shares
12.01.24	"
13.01.24	Stock
WEEK 3	
15.01.24	Allotment of Share
16.01.24	"
18.01.24	Procedure of Shares
19.01.24	"
20.01.24	Issue of Shares
WEEK 4	
22.01.24	Right Share, Bonus Share
23.01.24	"
24.01.24	Sweat Equity Share
25.01.24	Buy Back of Share
27.01.24	Introduction of Transfer & Transmission of Share
WEEK 5	
29.01.24	"
30.01.24	Procedure of Transfer of Share
31.01.24	"
01.02.24	Procedure of Transmission of Share
02.02.24	Revision of Unit-I
03.02.24	"

WEEK 6	DESCRIPTION
05.02.24	Introduction of Share Capital
06.02.24	"
07.02.24	Kinds of Share Capital
08.02.24	Alteration of Share Capital
09.02.24	"
10.02.24	Reduction of Share Capital
WEEK 7	
12.02.24	Further Issue of Share Capital
13.02.24	"
15.02.24	Pre-emption Rights
16.02.24	Revision of Share Capital
17.02.24	"
WEEK 8	
19.02.24	Introduction of Member
20.02.24	"
21.02.24	Difference between Member & Shareholder
22.02.24	"
23.02.24	Modes of Acquiring Membership
24.02.24	"
WEEK 9	
26.02.24	Who may be member
27.02.24	"
28.02.24	Rights & Liabilities of Member
29.02.24	"
01.03.24	"
02.03.24	Registers of Members
WEEK 10	
04.03.24	Revision of Shareholder & Members
05.03.24	"
06.03.24	Introduction of Meeting of a Company
07.03.24	"
09.03.24	Essentials of a valid meeting
WEEK 11	
11.03.24	Meeting of Shareholders
12.03.24	Annual General Meeting
13.03.24	"
14.03.24	Extra Ordinary General Meeting
15.03.24	"
16.03.24	Director's Meeting
WEEK 12	
18.03.24	Resolution
19.03.24	"
20.03.24	"
21.03.24	Introduction of Directors
22.03.24	Duties & Powers of Directors

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Liabilities of Directors
02.04.24	Appointment & Removal of Director
03.04.24	"
04.04.24	"
05.04.24	Revision of III rd Unit
06.04.24	"
WEEK 15	
08.04.24	Introduction of Winding-up
09.04.24	"
10.04.24	Modes of Winding up
12.04.24	"
13.04.24	"
WEEK 16	
15.04.24	Petition of Winding-up
16.04.24	Powers & Duties of Company Liquidator
18.04.24	"
19.04.24	Consequences of Winding-up.
20.04.24	"
WEEK 17	
22.04.24	Revision of Syllabus
23.04.24	"
24.04.24	"
25.04.24	"
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR

SONIA

CLASS AND SECTION

B.Com (Hons) - 4th Semester

SUBJECT

Statistical Analysis using MS-Excel

WEEK 1	DESCRIPTION
1.01.24	Introduction of Syllabus
2.01.24	Data Collection - Meaning
3.01.24	Experiment and Surveys
4.01.24	Primary Data & its Method
5.01.24	Secondary Data
6.01.24	Revision
WEEK 2	
8.01.24	Questionnaires & Precautions while it Prepare
9.01.24	Primary vs Secondary Data
10.01.24	Selection of appropriate method of data collection
11.01.24	Data Preparation Process - Introduction
12.01.24	Revision
13.01.24	Test
WEEK 3	
15.01.24	Data Coding and Data Entry
16.01.24	Qualitative vs Quantitative Data
18.01.24	Outliers
19.01.24	Revision
20.01.24	Test
WEEK 4	
22.01.24	Descriptive Statistics - Introduction
23.01.24	Online Material PPTs
24.01.24	Discussion
25.01.24	Mean, Mode
27.01.24	Median
WEEK 5	
29.01.24	Range
30.01.24	Standard deviation
31.01.24	Skewness
01.02.24	Kurtosis
02.02.24	online Material - Lab -
03.02.24	Lab

WEEK 6	DESCRIPTION
05.02.24	Sampling & Statistical Inferences Parameter and Statistics Sampling & Non-Sampling Discussion Lab Lab
06.02.24	
07.02.24	
08.02.24	
09.02.24	
10.02.24	Lab
WEEK 7	
12.02.24	Sampling Distribution of Mean & Proportion Degree of freedom Standard errors Lab Lab
13.02.24	
15.02.24	
16.02.24	
17.02.24	
WEEK 8	
19.02.24	Assignment work Online Material PPTs Queues Queues oral test & central limit theorem Written test
20.02.24	
21.02.24	
22.02.24	
23.02.24	
24.02.24	
WEEK 9	
26.02.24	Testing of Hypothesis - Introduction Hypothesis features Type I error Type II error Lab Lab
27.02.24	
28.02.24	
29.02.24	
01.03.24	
02.03.24	Lab
WEEK 10	
04.03.24	Numerical Numerical Procedure for testing Hypothesis for Mean Lab Lab
05.03.24	
06.03.24	
07.03.24	
09.03.24	
WEEK 11	
11.03.24	Proportion & variance limitations of test of Hypothesis Queues Revision Lab Lab
12.03.24	
13.03.24	
14.03.24	
15.03.24	
16.03.24	
WEEK 12	
18.03.24	Assignment work ANOVA T-test Revision Revision
19.03.24	
20.03.24	
21.03.24	
22.03.24	

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Chi-Square Test
02.04.24	Do
03.04.24	Do
04.04.24	Do
05.04.24	Lab
06.04.24	Lab
WEEK 15	
08.04.24	Analysis of variance with help of excel
09.04.24	Do
10.04.24	Do
12.04.24	Do
13.04.24	Do
WEEK 16	
15.04.24	Introduction to SPSS
16.04.24	Coding, graphs & Pivot Tables
18.04.24	Assign weights & Missing values
19.04.24	Revision
20.04.24	Revision
WEEK 17	
22.04.24	Assignment work
23.04.24	File Preparation - Practical
24.04.24	Performance Evaluation
25.04.24	Instructions for Improvement
26.04.24	Taking Individual Queries
27.04.24	Reporting Individual Queries

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR

Sonia / Asha

CLASS AND SECTION

B.Com (Hons) - 4th Semester

SUBJECT

Financial Institutions & Market

Sonia

WEEK 1	DESCRIPTION
1.01.24	Syllabus Overview
2.01.24	Financial Institution : Meaning & features
3.01.24	Money Market Institutions
4.01.24	Capital Market Institutions
5.01.24	India's financial Institution - A Profile
6.01.24	Revision
WEEK 2	
8.01.24	Export - Import Bank (EXIM) 1982
9.01.24	Functions of EXIM Bank.
10.01.24	Business Profile, Product & services
11.01.24	Exports financial facilities
12.01.24	ERFPE
13.01.24	Export capability creation programmes.
WEEK 3	
15.01.24	NABARD - History
16.01.24	Function of NABARD
18.01.24	Working of ACD
19.01.24	Working of ARC
20.01.24	Online Material PPTs.
WEEK 4	
22.01.24	Refinancing Assistance of NABARD
23.01.24	Rural Infrastructure Development Fund
24.01.24	Rural Non-farm Sector
25.01.24	District Rural Industrial Projects
27.01.24	Revision.
WEEK 5	
29.01.24	Money Market - Overview
30.01.24	Money Market vs Capital Market
31.01.24	Features of Money Market
01.02.24	Importance of Money Market
02.02.24	operations of call Money Market
03.02.24	Revision

WEEK 6	DESCRIPTION
05.02.24	Advantage & Disadvantage of Money Market
06.02.24	Commercial Bill Market
07.02.24	Types of Bills
08.02.24	Treasury Bill
09.02.24	Revision
10.02.24	oral Test
WEEK 7	
12.02.24	Operations & Participants of Money Market
13.02.24	Defects of Money Market
15.02.24	Commercial Paper
16.02.24	Certificate of Deposits
17.02.24	Revision
WEEK 8	
19.02.24	certificate Repo Instruments
20.02.24	Revision
21.02.24	taking Queries
22.02.24	oral Test
23.02.24	online Material
24.02.24	test
WEEK 9	
26.02.24	Capital Market - Meaning & feature
27.02.24	functions of Money Markets
28.02.24	Evolution & Growth
29.02.24	Primary and Secondary Market
01.03.24	Indian Capital Market
02.03.24	Major issues
WEEK 10	
04.03.24	Assignment work
05.03.24	Queries
06.03.24	online Material
07.03.24	oral Test
09.03.24	written test
WEEK 11	
11.03.24	
12.03.24	Merchant Banking - Origin
13.03.24	Services of Merchant Banking
14.03.24	Process in India
15.03.24	Problem of Merchant Banking
16.03.24	Scope
WEEK 12	
18.03.24	Qualities required for Merchant Bankers
19.03.24	Guidelines
20.03.24	Revision
21.03.24	Queries
22.03.24	Test

Ashu

WEEK 13	DESCRIPTION
	----- HOLI BREAK -----
WEEK 14	
01.04.24	Venture Capital Introduction
02.04.24	origin of venture capital
03.04.24	Importance of venture capital
04.04.24	Activities
05.04.24	Scope
06.04.24	Methods
WEEK 15	
08.04.24	Revision
09.04.24	Test
10.04.24	Hire Purchase & Leasing
12.04.24	Origin & its Type
13.04.24	Revision
WEEK 16	
15.04.24	Legal Position of Hire Purchase & Leasing
16.04.24	Problems & Prospects of Leasing
18.04.24	Difference between lease & Hire Purchase
19.04.24	Do
20.04.24	Do
WEEK 17	
22.04.24	Test of Syllabus
23.04.24	Performance evaluation
24.04.24	Instruction for Improvement
25.04.24	Revision
26.04.24	Revision
27.04.24	Revision

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Alha (Commerce department)
 CLASS AND SECTION B.com 4th Sem (Hons)
 SUBJECT Auditing

WEEK 1	DESCRIPTION
1.01.24	Introduction of Auditing, bookkeeping, accountancy & investigation
2.01.24	Difference b/w bookkeeping & accountancy, accountancy and auditing, auditing & investigation
3.01.24	Scope of audit, basic concepts of auditing, auditing principles
4.01.24	Audit procedure, audit techniques, qualities and basic concept of auditing
5.01.24	Types of auditors & revision of chapter I st
6.01.24	objects of auditing/main, subsidiary and other objects)
WEEK 2	
8.01.24	difference b/w error & fraud, Auditor's responsibility
9.01.24	Advantages & limitations of audit
10.01.24	Revision of 2nd chapter
11.01.24	Classification according to the organisation of business
12.01.24	classification according to the practicality
13.01.24	Internal audit & external audit
WEEK 3	
15.01.24	Difference b/w Continuous audit & Internal audit & External & Internal audit
16.01.24	Internal Audit & statutory audit
18.01.24	Revision of the classification of audit
19.01.24	Audit planning
20.01.24	— do —
WEEK 4	
22.01.24	— do —
23.01.24	— do —
24.01.24	— do —
25.01.24	Internal control, Internal check and internal audit
27.01.24	— do —
WEEK 5	
29.01.24	features, of an efficient internal check system, Internal check & auditor
30.01.24	Purchase & Internal check, Purchase return & Internal check
31.01.24	stores & Internal check, Cash book on cash transactions & Internal check
01.02.24	Cash sales & Internal check, Cash receipts & Internal check
02.02.24	Cash payment & Internal check, Wages & Internal check
03.02.24	Internal audit

WEEK 6	DESCRIPTION
05.02.24	Revision of 5th chapter
06.02.24	meaning, kinds, examination, Vouching of cash book
07.02.24	Important items of Payment etc
08.02.24	Vouching of Petty cash book, purchase book, purchase Returns
09.02.24	Vouching of sales book, S/R book, B/R book, B/P
10.02.24	Vouching of journal proper, Vouching of Creditors ledger
WEEK 7	
12.02.24	Vouching of sales ledger, debtors ledger, general, terming
13.02.24	landed system & the auditors
15.02.24	Revision of 6th chapter
16.02.24	Verification of objects, importance, advantages
17.02.24	Duties of Auditor, Auditor's duty
WEEK 8	
19.02.24	Verification of assets (land & building, leasehold property, plant & machinery)
20.02.24	Verification of assets
21.02.24	do
22.02.24	do
23.02.24	Verification of liabilities
24.02.24	do
WEEK 9	
26.02.24	Revision of chapter - 7
27.02.24	Valuation of assets - (fixed assets, current assets)
28.02.24	do
29.02.24	Valuation of intangible, intangible and fictitious assets
01.03.24	do
02.03.24	Appointment of auditor
WEEK 10	
04.03.24	do
05.03.24	do
06.03.24	Qualification of auditor, disqualification, Remuneration
07.03.24	do
09.03.24	Rights, Power, duties of auditor
WEEK 11	
11.03.24	do
12.03.24	do
13.03.24	Liabilities of an auditor
14.03.24	Revision of chapter - 9
15.03.24	Audit Committee & its provision
16.03.24	Depreciation
WEEK 12	
18.03.24	do
19.03.24	do
20.03.24	Provisions & Revision
21.03.24	do
22.03.24	do & its provision

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Dr. Nisha Dahiya
 CLASS AND SECTION B.Com Hons 6th Sem
 SUBJECT Accounting for Managers

WEEK 1	DESCRIPTION
1.01.24	Introduction of Management Accounting
2.01.24	"
3.01.24	Scope & Functions of Management Accounting
4.01.24	"
5.01.24	Role of Management Accounting in Decision-Making
6.01.24	"
WEEK 2	
8.01.24	Management Accounting Principles
9.01.24	"
10.01.24	Difference between Financial AC & Management AC
11.01.24	"
12.01.24	Advantage of Management AC
13.01.24	Limitation of Management AC
WEEK 3	
15.01.24	Tools and Techniques Used in Mgt AC
16.01.24	Revision
18.01.24	Introduction of Financial Statements
19.01.24	Types of Financial Statements
20.01.24	Process, Types of Financial Analysis
WEEK 4	
22.01.24	Methods of Financial Analysis
23.01.24	"
24.01.24	"
25.01.24	"
27.01.24	"
WEEK 5	
29.01.24	Introduction of Ratio Analysis
30.01.24	"
31.01.24	Types of Ratio
01.02.24	"
02.02.24	"
03.02.24	"

WEEK 6	DESCRIPTION
05.02.24	Introduction of Valuation of Assets
06.02.24	"
07.02.24	"
08.02.24	"
09.02.24	Introduction of Cash Flow Statement
10.02.24	"
WEEK 7	
12.02.24	Activities of Cash Flow Statement
13.02.24	"
15.02.24	"
16.02.24	Revision
17.02.24	"
WEEK 8	
19.02.24	Introduction of Price Level Changes
20.02.24	"
21.02.24	Methods
22.02.24	"
23.02.24	"
24.02.24	Introduction of Marginal Costing
WEEK 9	
26.02.24	Cost-Profit-Volume Analysis
27.02.24	Break-Even Point
28.02.24	Margin of Safety
29.02.24	P/V Ratio
01.03.24	Difference between Marginal & Absorption Costing
02.03.24	"
WEEK 10	
04.03.24	Practical Question of Marginal Costing
05.03.24	"
06.03.24	"
07.03.24	"
09.03.24	"
WEEK 11	
11.03.24	Introduction of Capital Budgeting
12.03.24	"
13.03.24	Decisions regarding Capital Budgeting
14.03.24	Needs to Importance of Capital Budgeting
15.03.24	Methods of Capital Budgeting
16.03.24	"
WEEK 12	
18.03.24	"
19.03.24	"
20.03.24	"
21.03.24	"
22.03.24	"

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Capital Rationing
02.04.24	"
03.04.24	"
04.04.24	Introduction of Standard Costing
05.04.24	"
06.04.24	Advantage & Limitation
WEEK 15	
08.04.24	"
09.04.24	Powers of Standard Costing
10.04.24	"
12.04.24	Material Variances
13.04.24	"
WEEK 16	
15.04.24	Labour Variance
16.04.24	"
18.04.24	Overhead Variances
19.04.24	"
20.04.24	"
WEEK 17	
22.04.24	Practical Question
23.04.24	"
24.04.24	"
25.04.24	Revision
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR MS. Seema Rani
 CLASS AND SECTION B.Com (Hons) Final - VIth Sem.
 SUBJECT Project Planning and Management

WEEK 1	DESCRIPTION
1.01.24	Project Planning - Planning, strategy
2.01.24	Capital Allocation
3.01.24	Generation of ideas and Scanning of Project ideas
4.01.24	Market Analysis & Demand Analysis
5.01.24	- Do -
6.01.24	- Do -
WEEK 2	
8.01.24	Technical Analysis
9.01.24	- Do -
10.01.24	- Do -
11.01.24	financial estimates and Projections
12.01.24	"
13.01.24	Time value of Money
WEEK 3	
15.01.24	Continue Time value of Money
16.01.24	Investment Criteria
18.01.24	- Do -
19.01.24	- Do -
20.01.24	Revision of 1st Unit.
WEEK 4	
22.01.24	Project Cash Flow
23.01.24	"
24.01.24	Cost of Capital
25.01.24	"
27.01.24	Stand Alone Risk Analysis
WEEK 5	
29.01.24	Risk Analysis - Market and firm Risk
30.01.24	"
31.01.24	"
01.02.24	Special Decisions Situations
02.02.24	Social Cost Benefit Analysis
03.02.24	"

WEEK 6	DESCRIPTION
05.02.24	Multiple Projects and Constraints
06.02.24	"
07.02.24	"
08.02.24	Revision of 2nd unit
09.02.24	"
10.02.24	"
WEEK 7	
12.02.24	Valuation of Real options
13.02.24	"
15.02.24	"
16.02.24	"
17.02.24	"
WEEK 8	
19.02.24	Judgemental Considerations
20.02.24	"
21.02.24	"
22.02.24	Behavioural Considerations
23.02.24	"
24.02.24	Strategic Considerations.
WEEK 9	
26.02.24	Organisational Considerations.
27.02.24	Meaning of Project financing, sources of finance
28.02.24	Issue of securities
29.02.24	"
01.03.24	"
02.03.24	"
WEEK 10	
04.03.24	Hire Purchase System
05.03.24	Factoring
06.03.24	"
07.03.24	"
09.03.24	Revision of 3rd unit
WEEK 11	
11.03.24	Project Management - Meaning, features, Process
12.03.24	Tools and Techniques for Project Management
13.03.24	"
14.03.24	"
15.03.24	Network Techniques for Project Management
16.03.24	"
WEEK 12	
18.03.24	PERT Continue
19.03.24	"
20.03.24	"
21.03.24	"
22.03.24	"

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Project Review - Meaning & Purpose Benefits
02.04.24	Dimensions of Review in Project Management
03.04.24	Criteria for Project Review
04.04.24	"
05.04.24	"
06.04.24	"
WEEK 15	
08.04.24	Revision of Unit - I
09.04.24	"
10.04.24	"
12.04.24	"
13.04.24	"
WEEK 16	
15.04.24	Revision of Unit - II
16.04.24	"
18.04.24	"
19.04.24	"
20.04.24	"
WEEK 17	
22.04.24	Revision of Unit - III
23.04.24	"
24.04.24	"
25.04.24	"
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Ms Manisha

CLASS AND SECTION B.Com Hon's 6th sem

SUBJECT Human Resource Management

WEEK 1	DESCRIPTION
1.01.24	Human Resource Management - importance, objective, scope
2.01.24	Function - operative, Managerial
3.01.24	changing role of Human Resource
4.01.24	Total Quality Management
5.01.24	Business Process Reengineering
6.01.24	Practice.
WEEK 2	
8.01.24	Human Resource Planning - Meaning, Nature,
9.01.24	Objective, Benefit, Factor Affecting
10.01.24	Process of HRP Quantitative aspect
11.01.24	supply forecasting, I
12.01.24	Human resource analysis
13.01.24	Qualitative aspects
WEEK 3	
15.01.24	Utilization of HRP & Problems
16.01.24	Recent trends of HRP
18.01.24	Recruitment -
19.01.24	Steps of recruitment
20.01.24	Policy
WEEK 4	
22.01.24	Source & Method
23.01.24	Factors affecting recruitment
24.01.24	Selection
25.01.24	Stage in selection procedure
27.01.24	Training - Concept
WEEK 5	
29.01.24	Method of Training
30.01.24	Type of evaluation
31.01.24	Principles of Training
01.02.24	Merits & Demerits
02.02.24	Managerial executive
03.02.24	features.

WEEK 6	DESCRIPTION
05.02.24	Management Development- Meaning, Features
06.02.24	objective, Needs
07.02.24	Process of Management development
08.02.24	Principles
09.02.24	Revision
10.02.24	Revision
WEEK 7	
12.02.24	Methods & techniques of Management Development
13.02.24	Revision
15.02.24	Selection Technique
16.02.24	Revision
17.02.24	Revision
WEEK 8	
19.02.24	Wage - Meaning Features
20.02.24	Factors affecting of wage-rate
21.02.24	objective, wage determined
22.02.24	Practices
23.02.24	- Do
24.02.24	- Do -
WEEK 9	
26.02.24	Method of wage Payment System
27.02.24	Time wage, Piece wage system
28.02.24	Balanced, incentive system.
29.02.24	Kinds of incentive wage Plan
01.03.24	Wage & Salary Terminology
02.03.24	Concept of living wage
WEEK 10	
04.03.24	Special incentive. - Meaning
05.03.24	Various incentive
06.03.24	Method of D.A.
07.03.24	Payment of Bonus Act - 1965
09.03.24	Needs & importance of Incentives
WEEK 11	
11.03.24	Human Resource Development - Meaning, Features
12.03.24	Scope & objective, Benefit
13.03.24	Pre-requisite of effective- Human Resource Development
14.03.24	HRD- Mechanism
15.03.24	Role & function of H.R Manager
16.03.24	chief executive
WEEK 12	
18.03.24	Line Manager
19.03.24	Industrial Relationship- objective
20.03.24	Parties of industrial relation
21.03.24	Factors influencing industrial Relation
22.03.24	Principles

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	effects of Bad industrial Relation
02.04.24	Aspect of Industrial relation
03.04.24	Condition of good relation
04.04.24	Five year Plans
05.04.24	Industrial Disputes- Meaning, features
06.04.24	objective, function
WEEK 15	
08.04.24	Forms of Industrial Dispute
09.04.24	Causes
10.04.24	impact of Industrial Dispute
12.04.24	Prevention of industrial dispute
13.04.24	"
WEEK 16	
15.04.24	Industrial Dispute Act- 1947
16.04.24	Procedure, Power
18.04.24	Duties of authorities
19.04.24	Strikes & lockout
20.04.24	Practices
WEEK 17	
22.04.24	Revision
23.04.24	Revision
24.04.24	Revision
25.04.24	Revision
26.04.24	Revision
27.04.24	Revision

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Dr. Asha / Ms. Meenakshi
 CLASS AND SECTION B.Com Hons 6th Sem
 SUBJECT Business Environment & Int. Business

WEEK 1	DESCRIPTION
1.01.24	Business Environment
2.01.24	"
3.01.24	Components
4.01.24	"
5.01.24	"
6.01.24	Importance & SWOT Analysis
WEEK 2	
8.01.24	Agriculture in India
9.01.24	"
10.01.24	"
11.01.24	National Income
12.01.24	"
13.01.24	"
WEEK 3	
15.01.24	Saving and Investment
16.01.24	"
18.01.24	"
19.01.24	Industrial Development
20.01.24	"
WEEK 4	
22.01.24	Trade & Balance of Payments
23.01.24	"
24.01.24	"
25.01.24	Revision
27.01.24	"
WEEK 5	
29.01.24	Unemployment
30.01.24	"
31.01.24	Poverty
01.02.24	"
02.02.24	Regional Imbalance
03.02.24	"

WEEK 6	DESCRIPTION
05.02.24	Social Justice
06.02.24	"
07.02.24	Inflation
08.02.24	"
09.02.24	"
10.02.24	Parallel Economy
WEEK 7	
12.02.24	Industrial Sickness
13.02.24	"
15.02.24	Monetary Policy
16.02.24	"
17.02.24	Fiscal Policy
WEEK 8	
19.02.24	"
20.02.24	Industrial Policy
21.02.24	"
22.02.24	Industrial Licensing
23.02.24	"
24.02.24	Privatisation
WEEK 9	
26.02.24	"
27.02.24	Devaluation
28.02.24	Revision
29.02.24	"
01.03.24	"
02.03.24	"
WEEK 10	
04.03.24	International Business
05.03.24	"
06.03.24	International Business Environment
07.03.24	"
09.03.24	Globalization
WEEK 11	
11.03.24	"
12.03.24	Modes of Entry
13.03.24	"
14.03.24	Foreign Exchange
15.03.24	"
16.03.24	"
WEEK 12	
18.03.24	Revision
19.03.24	"
20.03.24	Theories of International Trade
21.03.24	"
22.03.24	"

Ms. Meenakshi

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	W.T.O
02.04.24	"
03.04.24	IMF
04.04.24	"
05.04.24	World Bank
06.04.24	"
WEEK 15	
08.04.24	International Marketing
09.04.24	"
10.04.24	Branding
12.04.24	"
13.04.24	Promotion Policy
WEEK 16	
15.04.24	
16.04.24	International Pricing
18.04.24	"
19.04.24	"
20.04.24	International logistics and distribution
WEEK 17	
22.04.24	"
23.04.24	"
24.04.24	Revision
25.04.24	"
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR SONIA

CLASS AND SECTION B.Com.(Hons) & B.Com.(Pass) 6th Semester

SUBJECT Income Tax

WEEK 1	DESCRIPTION
1.01.24	Rebate & Relief of Tax
2.01.24	Numerical Problems
3.01.24	Numerical Problems
4.01.24	Numerical Problems
5.01.24	Numerical Problem
6.01.24	Revision
WEEK 2	
8.01.24	Computation of Total Income & Tax liability of Individual
9.01.24	Revision Deduction 80C to 80D
10.01.24	Numerical Problems 1 to 5
11.01.24	Numerical Problems 5 to 10
12.01.24	Numerical Problems 10 to 15
13.01.24	Numerical Problems 15 to 20
WEEK 3	
15.01.24	Numerical Problems 20 to 25
16.01.24	Revision
18.01.24	Revision
19.01.24	Test
20.01.24	Revision
WEEK 4	
22.01.24	Filing and filling of Returns (ITR-I & ITR-II)
23.01.24	Voluntary Return of Income
24.01.24	Do
25.01.24	Mandatory Requirement to file Return
27.01.24	Due Date of filing Return
WEEK 5	
29.01.24	Interest for Default in furnishing Return of Income
30.01.24	Procedure to be followed in interest calculation
31.01.24	Steps for E-filing of Income Tax Return
01.02.24	Types of E-filing
02.02.24	Revision
03.02.24	Revision

WEEK 6	DESCRIPTION
05.02.24	Assignment work & Test & Revision
06.02.24	Do
07.02.24	Do
08.02.24	Do
09.02.24	Do
10.02.24	Do
WEEK 7	
12.02.24	Assessment of Hindu Undivided family
13.02.24	Numerical Problem 1 to 4
15.02.24	Numerical Problem 4 to 8
16.02.24	Numerical Problem 8 to 12
17.02.24	Numerical Problem
WEEK 8	
19.02.24	Revision
20.02.24	Revision
21.02.24	Revision
22.02.24	Test
23.02.24	Revision
24.02.24	Test
WEEK 9	
26.02.24	Assessment of Partnership Firms
27.02.24	Numerical Problem 1 to 5
28.02.24	Numerical Problem 5 to 10
29.02.24	Numerical Problem 10 to 15
01.03.24	Numerical Problem 15 to 20
02.03.24	Numerical Problem 20 to 27
WEEK 10	
04.03.24	Revision
05.03.24	Revision
06.03.24	Revision
07.03.24	Test
09.03.24	Revision
WEEK 11	
11.03.24	Income Tax Authorities & their Powers
12.03.24	Appointment & Control
13.03.24	Powers of Central Board of Direct Taxes
14.03.24	Tax & Payer charter
15.03.24	Powers of Directors General & Commissioners
16.03.24	Powers of Joint Commissioner or D/- Director
WEEK 12	
18.03.24	Procedure for Assessment - Tax Deducted at source
19.03.24	Do
20.03.24	Do
21.03.24	Do
22.03.24	Do

WEEK 13	DESCRIPTION
	----- HOLI BREAK-----
WEEK 14	
01.04.24	Advance Payment of Tax
02.04.24	Recovery of Tax
03.04.24	Refund of Tax
04.04.24	Revision
05.04.24	Revision
06.04.24	Revision
WEEK 15	
08.04.24	Appeals & Revision
09.04.24	Do
10.04.24	Do
12.04.24	Do
13.04.24	Do
WEEK 16	
15.04.24	Penalties, offences & Prosecution
16.04.24	Do
18.04.24	Do
19.04.24	Do
20.04.24	Do
WEEK 17	
22.04.24	Test of Syllabus, Performance Evaluation
23.04.24	Instruction for Improvement
24.04.24	"
25.04.24	"
26.04.24	"
27.04.24	"

TIKA RAM GIRLS COLLEGE SONEPAT

Lesson Plan Format

NAME OF ASSISTANT/ASSOCIATE PROFESSOR Ms. Monika
 CLASS AND SECTION B. Com (Hons.) 6th Sem.
 SUBJECT Retail Management & Sales Procedure

WEEK 1	DESCRIPTION
1.01.24	Introduction of Retail Management
2.01.24	"
3.01.24	Nature, Scope & Importance
4.01.24	"
5.01.24	"
6.01.24	Growth & Present Size
WEEK 2	
8.01.24	"
9.01.24	Career options in Retailing
10.01.24	"
11.01.24	"
12.01.24	Technology Induction
13.01.24	"
WEEK 3	
15.01.24	Future Retailing in India
16.01.24	"
18.01.24	"
19.01.24	Revision
20.01.24	Group Discussion
WEEK 4	
22.01.24	Class Test of Unit - I
23.01.24	Types of Retailing
24.01.24	"
25.01.24	"
27.01.24	"
WEEK 5	
29.01.24	"
30.01.24	"
31.01.24	Cash & Carry Business
01.02.24	"
02.02.24	"
03.02.24	"

WEEK 6	DESCRIPTION
05.02.24	Retailing Models
06.02.24	"
07.02.24	"
08.02.24	"
09.02.24	"
10.02.24	"
WEEK 7	
12.02.24	Wheel of Retailing & Retailing Life Cycle
13.02.24	"
15.02.24	"
16.02.24	"
17.02.24	"
WEEK 8	
19.02.24	Co-operation & Conflicts
20.02.24	"
21.02.24	"
22.02.24	Revision
23.02.24	"
24.02.24	Class Test of Unit - II
WEEK 9	
26.02.24	Introduction of Unit - III
27.02.24	Management of Retailing operations
28.02.24	"
29.02.24	"
01.03.24	"
02.03.24	"
WEEK 10	
04.03.24	Total Performance Models
05.03.24	"
06.03.24	"
07.03.24	"
09.03.24	"
WEEK 11	
11.03.24	Functions of Retail Mgt.
12.03.24	"
13.03.24	"
14.03.24	"
15.03.24	"
16.03.24	"
WEEK 12	
18.03.24	Strategic Retail Mgt. Process
19.03.24	"
20.03.24	"
21.03.24	"
22.03.24	"

WEEK 13	DESCRIPTION
	Revision of Unit III
	"
	----- HOLI BREAK-----
	Class Test
	"
	"
WEEK 14	
01.04.24	Introduction of Unit IV
02.04.24	Retail Planning
03.04.24	"
04.04.24	Importance & Process
05.04.24	"
06.04.24	"
WEEK 15	
08.04.24	Developing Retailing Strategies.
09.04.24	"
10.04.24	"
12.04.24	"
13.04.24	"
WEEK 16	
15.04.24	Objectives & Action Plans.
16.04.24	"
18.04.24	"
19.04.24	Assignments
20.04.24	"
WEEK 17	
22.04.24	Pricing Strategies
23.04.24	"
24.04.24	"
25.04.24	Location Strategies
26.04.24	"
27.04.24	Revision